

**Town of Ashland**  
**Regular Town Council Meeting**  
**February 5, 2026**

**Present:** Chairman Tyler Michaud, Sherri Calhoun, Christopher Bessey, Gerard Raymond, James Risner and Manager Alicia Burby.

**Absent:** None

I. **Call meeting to order:** The meeting was called to order at 6:30 p.m. by Chairman Michaud.

II. **Public Comments:** None

III. **Consent Items:**

1. Review, approve, and sign minutes from January 13, 2026, Regular Town Council meeting. A motion was made by Sherri Calhoun, seconded by Christopher Bessey, to approve January 13, 2026, minutes. No discussion. Motion carried.
2. Review, approve and sign treasurer 2026 warrants #1V, #2P, #2V, #3P, #3V, and #4P. A motion was made by Sherri Calhoun, seconded by Christopher Bessey, to approve the noted warrants. No discussion. Motion carried.

IV: **New Business**

1. Update Authorized users on credit card account. A motion was made by Sherri Calhoun, seconded by Christopher Bessey, to approve adding Librarian, Roxanne Tardie, as an authorized user on the Katahdin Trust Company credit card account. No discussion. Motion carried.
2. Review and approve proposal to update the name of existing municipal reserve accounts. A motion was made by Sherri Calhoun, seconded by Christopher Bessey, to authorize the renaming of all reserve accounts currently titled “(Department Name) Equipment Reserve” to “(Department Name) Reserve”, and to direct the Treasurer to update all financial records, budget documents, and reporting references to reflect this change. No discussion. Motion carried.
3. Review and approve 2026 Town Budget. A motion was made by James Risner, seconded by Sherri Calhoun, to approve the 2026 Town Budget as proposed. No discussion. Motion carried.
4. Review Property Tax Account #129 Abatement request. Town Manager Burby gave an explanation on the requested abatements from 2022 to 2025;

the assessor found the property was incorrectly assessed as a single dwelling, but it is a multiple unit dwelling and has therefore been under assessed. The condition has been updated from fair to poor. Based on this condition adjustment \$601.38 of the 2025 property tax would be abated. James Risner asked what the recommendation of the assessor is. Town Manager Burby stated that the assessor's recommendation was to approve the 2025 condition adjustment abatement only as the property had historically been underassessed as a single unit dwelling. A motion was made by James Risner, seconded by Sherri Calhoun, to accept the assessor's judgement on the 2025 abatement. No discussion. Motion carried.

V: **Old Business:** Chairman Michaud requested to move after Manager's Report

VI: **Manager's Report:**

1. Manager Burby handed out the January financial statement with a 3/12-month budget.
2. Manager Burby gave an update on the SHAPE evaluation findings: Town Office, Library, Rec, Public Works, Police and Ambulance have been corrected; the Fire only has the hose testing, once it warms up that will be completed
3. Manager Burby stated that the Code Enforcement is still working with legal on Wind Ordinance and the Food Sovereignty Ordinance and the Planning Board is scheduled to meet on February 11. Manager Burby will follow-up.
4. Manager Burby stated that she got a forestry update from Prentiss & Carlisle. James could not be here. Manager Burby handed out a letter that James provided for Council review. She stated that he is willing to attend the March meeting if you would like him to. Council agreed to for him to attend the March meeting.
5. Manager Burby stated the only other thing we have is we have a grant award, but the official notification will be released at the end of the month.
6. Manager Burby stated that there is a municipal leadership training starting March 16 which she is planning on attending but it is the same day as the Town Voting Day.

VII: **Council Items:**

1. Chairman Michaud thanked Chris for being on the Council.

V: **Old Business:**

A motion was made by Sherri Calhoun, seconded by James Risner, to go into executive session to discuss a personnel issue at 6:43 p.m. No discussion. Motion carried.

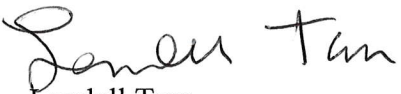
Came out of Executive Session at 7:10 p.m.

A motion was made by Sherri Calhoun, seconded by Christopher Bessey, to accept manager's contract as agreed upon. No discussion. Motion carried.


VIII: **Adjournment:**


A motion was made by Sherri Calhoun to adjourn the meeting, seconded by Christopher Bessey. The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

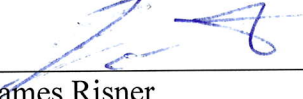
  
Lendell Tarr  
Substitute Recording Secretary

  
Tyler Michaud, Chairman

  
Sherri Calhoun

  
Christopher Bessey

  
Gerard Raymond

  
James Risner